



Reference No: EPA/PF/147/Admin/252/2023  
**SINDH ENVIRONMENTAL PROTECTION AGENCY**  
**GOVERNMENT OF SINDH**

Plot # ST-2/1, Sector-23, Korangi Industrial Area, Karachi

Ph: 021- 35065950

Fax No: 021- 35065940

Dated:- **02-05-2023**

To,

Mst. Sahar Afshan,  
Widow of Rao Shabbir Ahmed (Late),  
CNIC No. 42101-6287665-0,  
House No. S-2/376, Saudabad, Malir,  
Karachi

**SUBJECT: OFFER FOR APPOINTMENT TO THE POST OF JUNIOR CLERK (BPS-11)  
UNDER DECEASED QUOTA**

Pursuant to the approval of Processing Sheet/Summary regarding deceased quota appointment duly approved by the worthy Chief Secretary Sindh in the meeting of the committee held on 10-11-2022 and the minutes of the same communicated by Section Officer (D.Q.) Law & Parliamentary Affairs Department, Government of Sindh vide letter No. DQ:1(12)/Misc-III/2022/21 dated 17<sup>th</sup> January, 2023 and after the interview and recommendation by Departmental Recruitment Committee (DRC) meeting of Environment, Climate Change & Coastal Development Department (ECC&CDD) held on 16-02-2023 under the Chairmanship of Secretary (ECC&CDD) through its minutes circulated vide letter No. SO(ECC&CDD)I-44/22/752 dated 28-04-2023, **Mst. Sahar Afshan**, widow of Late Rao Shabbir Ahmed is hereby offered the post of **Junior Clerk (BPS-11)** against deceased quota on available vacancy at SEPA Head Office, Karachi in the pay scale of **Rs. 18650-1310-57950** plus usual allowances as admissible under the rules, on regular basis on the following terms and conditions that:

1. **PHYSICAL AND CHARACTER ANTECEDENTS:** Your appointment is subject to Physical fitness by the authority's medical officer and verification of character antecedent by the police.
2. **PAY:** You will be paid monthly salary in the scale as mentioned above.
3. **PLACE OF SERVICE:** You will have to serve under the office of Director General, SEPA.
4. **COMPLIANCE OF RULES/INSTRUCTION:** You will abide by the rules and the instructions issued time to time by the competent authorities.
5. **LEAVE:** You will be entitled to avail leave as admissible to the civil servant under rules.
6. You will not be entitled to any TA/DA for joining the post.
7. If the above terms and conditions are acceptable, you should send your written consent to this office along with all documents/testimonials including CNIC, Domicile, PRC, educational certificates and two passport size photographs within fifteen (15) days of this offer letter, failing which the offer shall stand cancelled.
8. This offer may be withdrawn or cancelled at any time by the Competent Authority and would not be liable to be challenged before any court of law.
9. Your appointment will be subject to the qualifications prescribed under rules.

(Dr. Dilshad Ahmed Ansari)  
Deputy Director (A&F)

**Copy for information & necessary action to:**

1. Secretary, Environment, Climate Change & Coastal Development Department, Govt. of Sindh.
2. The Medical Superintendent/Civil Surgeon, Services Hospital, Government of Sindh, Karachi with request to furnish Medical Fitness report of the above mentioned incumbent.
3. The Senior Superintendent of Police Security (Special Branch), Karachi with request to furnish verification of Character Antecedents of above mentioned incumbent along with Character Certificate.
4. The Incharge official website, SEPA with request to place on the official website of SEPA this offer letter.
5. P.S.to Director General, Sindh Environmental Protection Agency.

(Dr. Dilshad Ahmed Ansari)  
Deputy Director (A&F)